



CITY OF HUDSON

Tree Planting Procedure 2009-2010

Cost Sharing and Project Information

PRELIMINARY LIST

A Homeowners Association, or an individual representing a group of homeowners if an association does not exist, distributes a general mailing to the residents in their community or area. The Homeowners Association, or the individual representing a group of homeowners, shall be responsible for developing a preliminary list. This list should consist of the name and address of each interested resident. The list is then sent to the Department of Public Works at 1769 Georgetown Road to the attention of the City Arborist. The list should be accompanied by a description of the geographic boundaries of the desired plantings as well as the contact person and phone number for project coordination.

A individual may also request a tree planting by submitting a request and payment to the City Arborist.

DESIGN PLAN

The Arborist will create a preliminary design plan for the area that will include suggested species for planting, the suggested spacing and appropriate size. The Arborist will be in contact with the project coordinator or individual homeowner for details on species selection and final design approval. A recommended schedule for planting will also be presented. The exact cost per tree will be determined and given to the Homeowners Association representative, or the individual, once the preliminary list has been submitted to the Public Works Department (PWD) and a design plan has been developed and species selection determined.

COLLECTION OF COST

The Homeowners Association, or the individual representing a group of homeowners, shall be responsible for the collection, and submission of the money for the purchase of the trees. These funds should be sent to the **Department of Public Works, 1769 Georgetown Road, Hudson, OH 44236**. The funds should be accompanied by the final list of each resident actually participating, address of each resident, the number of trees per resident and total number of trees to be purchased. Payment for the trees shall be in the form of a money order or check made out to the "**City of Hudson**" for the total amount collect by each resident.

The current cost to each individual resident is **\$200.00 per tree**. A typical number of trees per standard residential lot are three. Total cost per resident would be \$360.00. Corner lots may require five trees. The City will pay for the additional two trees should this situation occur. The money collected will be deposited in a fund set aside for the purposes of street tree planting. The City will pay for the cost of planting the trees.

PROJECT PLANTING

Tree planting location will be selected and staked adjacent to the lawn of the homeowner. The utilities will then be marked around the staked location. In some instances, it may be necessary to plant trees on private property should the mature root system of the selected tree interfere with the underground utilities. If this is the case, each individual homeowner so affected will be personally notified prior to planting. Tree plantings usually occur in early Spring or in late Fall. The correct diameter hole will be dug and the tree planted, watered and mulched. The City of Hudson is not responsible for damage to homeowner installed utilities in the tree lawn right-of-way, such as dog fence antennas, irrigation lines and other such utilities.

RESPONSIBILITIES AFTER PLANTING

Although the tree is watered thoroughly at the time of planting, it is critical to the tree's survival that the homeowner continues to water the tree once a week for the first two years after planting. The tree's base should receive eight to ten gallons of water. Use a garden hose to trickle for a few hours, or a five gallon pail with holes punched in the bottom. During hot summer weather, trees will need watering twice a week. Irrigation systems are designed to lightly water turf, not trees. Trees need regular deep watering. The mulch ring should be maintained to conserve soil moisture and protect tender bark from lawnmowers and string trimmers. However, mulch should not be allowed to accumulate against the tree trunk. With proper care and diligence, the tree should survive. However, if the tree fails to thrive by the next planting season, or if you are concerned about its growth, please contact the City Arborist at the Department of Public Works as soon as possible. The City Arborist will inspect the tree and advise the homeowner on its care. Should the tree die, the City Arborist will see that the tree is replaced free of charge to the resident during the next available planting season.

During a construction season, a tree may need to be removed to complete a City Construction/Maintenance Project. The City Arborist will consult with the homeowner as to the impact the construction project will have on the tree. The City Arborist may recommend transplanting the tree to another location or replacing the tree free of charge to the resident during a planting season.